

**UNIVERSITY OF CALIFORNIA, SAN DIEGO**  
**SKAGGS SCHOOL OF PHARMACY AND PHARMACEUTICAL SCIENCES**

**Criteria for Appointment and Reappointment in the SSPPS – Adjunct, Non-Salaried Series**

**Description**

The performance criteria for the Adjunct Professor series are the same as for the Professor series. However, evaluation of the appointee with respect to these criteria will appropriately take into account the nature of the University assignment of duties and responsibilities, and the emphasis to be placed on each of the criteria will be adjusted accordingly. For example, an appointee may have a heavy workload in research and a relatively light workload in teaching.

Adjunct Professors (assistant, associate or full level) must teach one course per year (or the equivalent). The departmental recommendation letter must describe clearly how the appointee has met this requirement. In addition, appointee must contribute to the research and/or other missions of the School.

In the Health Sciences, faculty at the Associate rank or above who have clinical responsibilities should be certified by one of the pharmacy specialty boards or demonstrate equivalent achievement and recognition.

**Criteria for Appointment** (describes “or the equivalent”)

Appointee must contribute to the teaching program in the Skaggs School of Pharmacy and Pharmaceutical Sciences. The level of contribution required is a minimum of one of the following:

- One lecture in a core course per academic year, with student evaluations to document the teaching
- Provide one-on-one support to a least one pharmacy student during the academic year on their research project (or similar) with quarterly student evaluations to document the effort
- Must consistently mentor a minimum of one student during the year with quarterly student evaluations to document the effort
- Must consistently advise a minimum of three students during the year with quarterly student evaluations to document the effort

**Criteria for Maintaining Appointment**

It is the appointee’s responsibility to assure he/she is actively participating in the programs of the School, providing at least the minimum effort required, and this effort is documented through evaluations (as described above).