

UC San Diego Skaggs School of Pharmacy & Pharmaceutical Sciences
Office of Experiential Education (OEE)
Guidelines on Disclosure and Conflict of Interest

Required Disclosures

All students are required to disclose any conflicts of interest prior to the scheduling of experiential education as requested by OEE:

- A family member, including a first- or second-degree relative, or significant other who is a preceptor, supervisor, or pharmacy owner at an experiential education site where they may be scheduled.
 - “First-degree relative” includes the student’s spouse, parents and/or step-parents, siblings and/or step-siblings, and children and/or step-children.
 - “Second-degree relative” includes the student’s grandparents, grandchildren, aunts, uncles, nephews, nieces, cousins, or half-siblings.
- Their current pharmacy employer(s) and supervisor(s).
- Any pharmacy employers from the past where they worked in the following types of positions: pharmacy technician, pharmacy clerk, pharmacy intern, etc.

Process for Scheduling Introductory and Advanced Pharmacy Practice Experiences (IPPEs and APPEs)

- Students will not be assigned to sites where the preceptor, supervisor, or pharmacy owner is a family member or significant other (as defined above).
 - Goal: avoid any conflicts of interest related to favoritism in grading or perceived financial benefit.
- Students will not be assigned to a preceptor who is a current worksite supervisor.
 - Goal: avoid any bias for the same supervisor/preceptor when evaluating a student.
- OEE will avoid scheduling students at any site including, but not limited to corporate, hospital/health system, or community pharmacy sites (including chain pharmacies) where they are or have previously been employed, which would provide similar responsibilities, duties, and learning experiences. If a student obtains employment at a site where they are also scheduled for an upcoming rotation, OEE reserves the right to reschedule the student at another site, depending on rotation availability and ability of the student to engage in experiences that extend beyond their work responsibilities.
 - Goals:
 - Provide students with exposure to a variety of pharmacy settings, operations, procedures, and clinical programs.
 - Avoid concern of labor issues related to concurrent student employment and non-paid learning activity.
- In select cases, OEE may approve rotations at sites affiliated with a student’s current or previous employer when the educational experience is demonstrably distinct from the

student's employment role AND the student is not compensated for time spent on rotation(s). These exceptions are limited, program-specific, and subject to ongoing evaluation to ensure alignment with educational objectives and avoidance of conflicts of interest.

- Failure to comply with required disclosures or school policies may result in loss of credit or a failing grade for the rotation, requiring the experience to be repeated at a different site and potentially delaying curricular progression.