

Office of Experiential Education
UC San Diego Skaggs School of Pharmacy and Pharmaceutical Sciences
IPPE Summer Block Deferral Request Guidelines and Procedure

Background:

Students are required to complete Introductory Pharmacy Practice Experiences (IPPEs) in the summer after their P1 and P2 years. IPPE scheduling is a complex process that involves coordination between the practice site, individual preceptors, student preferences, and SSPPS.

Students may have outside opportunities in the summer to further enhance their learning and advance their professional growth. Due to the challenging logistics and limited time between academic years, a student must request approval to participate in an outside learning experience. The Office of Experiential Education (OEE) has developed the guidelines and procedures below to facilitate the approval process while ensuring completion of all required IPPE activities.

Guidelines:

Note: This request is for non-SSPPS (“outside”) structured programs and learning experiences only. This does not apply for SSPPS approved training programs, such as the Summer Research Program (SRP).

For SRP, please follow the process outlined here: <https://canvas.ucsd.edu/courses/17365> (Scroll down to the “OPTIONAL Summer Research Program (SRP)” Section).

This process form is intended only for P1 students who are entering the summer of their P1-P2 year, not for students in their P2 year entering their P2 summer.

1. For outside programs, you must show proof of program application (or demonstrate a plan to apply if application has not opened yet). Final approval will be dependent on an official approved application letter from the program director or other program official.
2. Must submit a completed request form to OEE (link below) **by March 20th**.
3. Deferrals will not be granted for paid or unpaid work experience that is not part of a structured program.
4. The IPPE Director will approve or deny all requests that are submitted by the deadline
5. Deferrals may be limited due to scheduling constraints
6. If a deferral is granted, the student understands and agrees to the following:
 - a. If the deferral is granted, the student will need to complete BOTH community and health-system IPPE hours in the summer of P2 year.
 - b. The student will not be able to submit any IPPE scheduling preferences to allow IPPE coordinator flexibility in scheduling
 - c. Preceptor and rotation availability may vary, and the student may have to complete IPPE hours during scheduled holidays and breaks during the school year

Link to request form:

https://ucsd.co1.qualtrics.com/jfe/form/SV_4HOqjZYt48rDSCy