

Office of Experiential Education
UC San Diego Skaggs School of Pharmacy and Pharmaceutical Sciences (SSPPS)
Early Intervention and Support Guidelines for Experiential Education Experiences

Preceptors are expected to assess student performance of the outlined IPPE or APPE objectives using the evaluation rubric transmitted through the online evaluation system. If deficiencies are identified during any point of the rotation, every effort should be made to correct deficiencies before a student completes the assigned experience.

The preceptor will use the evaluation rubric to assess the students' performance, and will provide a global assessment of the status of the students' progress during the rotation. This will occur at the following point(s):

- APPE: at midpoint (formative) and end (summative)
- IPPE: at end (summative)

Students who receive a "Fail" for the global assessment at the summative evaluation will be assigned a Fail, Provisionally Unsatisfactory (Y) or Unsatisfactory grade for the rotation.

If at any time during a rotation a student displays serious unprofessional behavior, risk to patient safety, or risk to preceptor or site licensure, an Office of Experiential Education (OEE) faculty, preceptor or site representative may temporarily or permanently remove the student from the site prior to completion of a rotation. In the event of a student being dismissed during a rotation for misbehavior, the preceptor/site representative and the student must contact the OEE immediately. An OEE faculty may fail a student for a rotation for action relating to serious misbehavior. The student will be subject to the school's Progression Policy and evaluation by the Academic Oversight Committee (AOC).

Assessing Student Performance

Advanced Pharmacy Practice Experiences (APPE)

Upon receiving completed midpoint evaluations from preceptors, the OEE screens all midpoint evaluation forms for students who have responses below the minimum level of competency. The flagged evaluation is assessed by OEE faculty to determine whether intervention is warranted. Additionally, any student who receives a "Fail" at midpoint will be identified for further follow-up.

Students who receive a "Fail" at the midpoint should be given a clear written plan with measurable objectives to allow for early intervention and support by the primary preceptor.

Introductory Pharmacy Practice Experiences (IPPE)

Preceptors are requested to proactively notify the OEE if a student is at risk of failing a rotation prior to submitting the summative evaluation, ideally no later than the midpoint of the rotation. The OEE assesses the circumstances to determine whether intervention is warranted, and the student may be identified for further follow-up.

Students who have been identified as requiring assistance should be given a clear written plan with measurable objectives to allow for early intervention and support by the primary preceptor.

Early Intervention and Support of Students at Risk of Failing a Rotation

Preceptors who identify a student at risk of failing anytime during a rotation, should contact OEE. The OEE will assist preceptors to develop an early intervention and support plan for the student.

When a preceptor identifies a struggling student, the preceptor should meet with the student to discuss and document opportunities for improvement and support. Early intervention plans can include, but are not limited to: increased clinical observation with feedback, formative or summative assessments, established professionalism expectations and desirable behaviors, consultation with OEE faculty and/or additional didactic work.

The student should be provided with an individualized plan from the preceptor to improve identified deficiencies. Preceptors who are providing an early intervention plan should meet with the student regulatory (recommend at least weekly) to review performance based on the early intervention plan, and provide specific feedback to the student. A copy of the early intervention plan and other support provided should be forwarded to the OEE.

Failed Rotations

For students who fail a rotation, the following rules will be applied as per SSPPS policies and guidelines:

1. The student may be given an opportunity to complete the same type of experience during:
 - a. APPE: after completion of the last scheduled APPE.
 - b. IPPE: during a time-period as determined by the OEE.
2. The practice site for the repeat experience will be based on preceptor and site availability.
3. For APPEs, the student may be allowed to continue their remaining, scheduled APPE rotations.
 - a. The student will not be eligible to participate in an international elective.
4. The OEE will report the failing grade to the AOC, which will follow SSPPS policies.